



Meeting note

File reference	Hornsea Three Offshore Wind Farm
Status	Final
Author	Louise Evans
Date	16 May 2016
Meeting with	DONG Energy
Venue	Teleconference
Attendees	The Planning Inspectorate : Tom Carpen – Infrastructure Planning Lead Helen Lancaster – Senior EIA and Land Rights Advisor Louise Evans – Case Officer DONG Energy (the Applicant): Tracey Siddle – Consents Manager Stuart Livesey – Project Development Manager Emily King – EIA Project Manager, RPS Jennifer Brack – Senior Environment & Consents Specialist Jennifer Holgate – Pinsent Masons
Meeting objectives	Project update
Circulation	All

Summary of key points discussed and advice given:

Welcome and introductions

Project update

The Applicant is currently discussing scoping and dates for Preliminary Environmental Information Report, and is also structuring its consultation program. It is also in continued discussion with National Grid around grid connection and substation issues which, when resolved will provide more certainty for its consultation programme and list of consultees.

The Applicant confirmed that the feedback they had received from discussions with the A and B authorities connected to the proposed development was that people were curious about the project, and wanted to know what the impacts and benefits would be for their communities. The Applicant advised that the existing working relationships

with local authorities and communities should enable it to develop a positive consultation strategy for this project in collaboration with people who had experienced the Nationally Significant Infrastructure Project process before.

Evidence Plan (Habitats Regulations Assessment)

The Applicant stated that they would like its planned Evidence Plan meetings to focus on specific topics such as birds and mammals, fishing and marine archaeology. It was agreed that if any key organisations could not be involved in the meetings, they would be kept informed of the discussions/outcomes.

The Applicant is also considering other topics to ascertain which will be appropriate to incorporate into the Evidence Plan program which is currently being put together. The Applicant advised it hoped to provide the Inspectorate more details of this at their next meeting.

The Applicant currently does not have a date fixed for their Scoping Opinion, but are building it in to the Evidence Plan program.

The Statement of Community Consultation (SoCC)

The Applicant is continuing work on the SoCC, and agreed to seek the Inspectorate's comments in due course. The Inspectorate advised the Applicant that there are no statutory timescales for comments, and that this can be agreed between both parties.

The Applicant confirmed that feedback from the A and B authorities during s47 consultation will feed in to the final version and that it has been engaged in early discussions with local authorities on how the community will be made aware of the consultation.

Lessons learnt meeting

The Applicant and the Inspectorate agreed that a face to face meeting to discuss lessons learnt from similar previous applications along with external parties would be beneficial. The Inspectorate asked the Applicant to inform them of any particular areas of discussion that they would like the meetings to focus on. Both parties agreed to arrange this meeting in due course.

Inspectorate Website – project page launch

The Applicant is preparing the information required for their project webpage on the Inspectorate's website. The Inspectorate advised the Applicant that the anticipated date of submission should be quarterly (e.g. Q2 2018), and can be updated where changes occur if needed. The Applicant was also advised that once the webpage goes live all meeting notes and advice given will be published, and that all meeting notes drafted by the Inspectorate will be sent to the Applicant for their comments prior to publishing.

Future meeting arrangements between the Applicant and the Inspectorate

The Inspectorate advised that meeting arrangements are usually driven by the Applicant's requirements, and that quarterly meetings with monthly updates would be sufficient during the early stages of Pre-Application, but that monthly meetings may

be beneficial nearer to the submission stage. The Applicant agreed with this approach, and it was decided that the next update meeting would be held in August 2016.